

**EXECUTIVE OFFICE**

BOARD OF SUPERVISORS

CELIA ZAVALA  
EXECUTIVE OFFICERCOUNTY OF LOS ANGELES  
**EXECUTIVE OFFICE**  
BOARD OF SUPERVISORSKENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • [www.bos.lacounty.gov](http://www.bos.lacounty.gov)**MEMBERS OF THE BOARD**

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May 13, 2021

TO: Franky Carrillo  
Probation Oversight Commission ChairFROM: Celia Zavala   
Executive Officer

SUBJECT: Staffing for the Probation Oversight Commission

On February 18, 2020, the Los Angeles County Board of Supervisors approved recommendations provided by the Probation Reform Implementation Team (PRIT), including the formation of the Probation Oversight Commission (POC), with an organizational chart that included 19 positions. The organizational chart is attached to this memorandum and continues to be the staffing vision for the POC.

The Executive Office included the establishment of the POC, including all 19 positions, in our Fiscal Year 2020-2021 Recommended Budget Request. However, due to Countywide budget concerns, the Chief Executive Office (CEO) only approved five positions for Fiscal Year 2020-2021. The Executive Office worked with the CEO to identify the five positions that would be needed to launch the new commission, which included the Executive Director. The modified organizational chart with the five approved positions for Fiscal Year 2020-2021 is also attached.

The POC, with the support of the Executive Office, included the remaining 14 positions in our Fiscal Year 2021-2022 Recommended Budget Request (submitted January 2021). However, the CEO deferred the request to the Final Changes Budget phase (for consideration in May 2021). If the CEO does not approve the request during the Final Changes Budget phase, the request will be deferred to the Supplemental Budget (for consideration in October 2021), which is the final phase of the annual budget cycle.

As requested by the POC, the following chart indicates the status of each of the 19 positions. These 19 positions do not include staff of the Office of Inspector General who will support the POC, specifically in the investigation of grievances. The positions listed below are in order of priority, as identified by POC Executive Director Wendelyn Julien.

<b>Position Title</b>	<b>Current Status</b>	<b>2020-2021 Budget Plan</b>
Executive Director	Hired	Included
Management Secretary III	Hired	Included
Staff Analyst	Hire pending, expected start date 5/25/21	Included
Project Director, Programs and Rehabilitation	Hire Pending, expected start date 6/1/21	Included
Project Director, Research/Budget	Approved, awaiting approval of bulletin for listing.	Included
<b>Position Title</b>	<b>Current Status</b>	<b>2021-2022 Budget Plan</b>
Community Information Officer, Community Engagement	Not yet approved, first tier priority for hire 2021-22	Deferred to Final Changes Budget.
Community Services Coordinator, Community Engagement (2)	Not yet approved, first tier priority for hire 2021-22	Deferred to Final Changes Budget.
Research Analyst III, Behavior Science, Research/Budget	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes Budget.
Clinical Social Work Chief I, Programs and Rehabilitation	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes Budget.
Sr. Board Specialist, Community Engagement	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes Budget.
Staff Analyst, Programs and Rehabilitation	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes Budget.
Administrative Services Manager, Research/Budget	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes Budget.
Community Services Coordinator, Community Engagement	Not yet approved, second tier priority for hire 2021-22	Deferred to Final Changes .
Deputy Executive Officer	Not yet approved, third tier priority for hire 2021-22	Deferred to Final Changes Budget.
Senior Secretary III	Not yet approved, third tier priority for hire 2021-22	Deferred to Final Changes Budget.
Project Director, Grievances	Not yet approved, final priority for hire 2022	Deferred to Final Changes Budget.
Investigator I, Grievances (2)	Not yet approved, final priority for hire 2022	Deferred to Final Changes Budget.

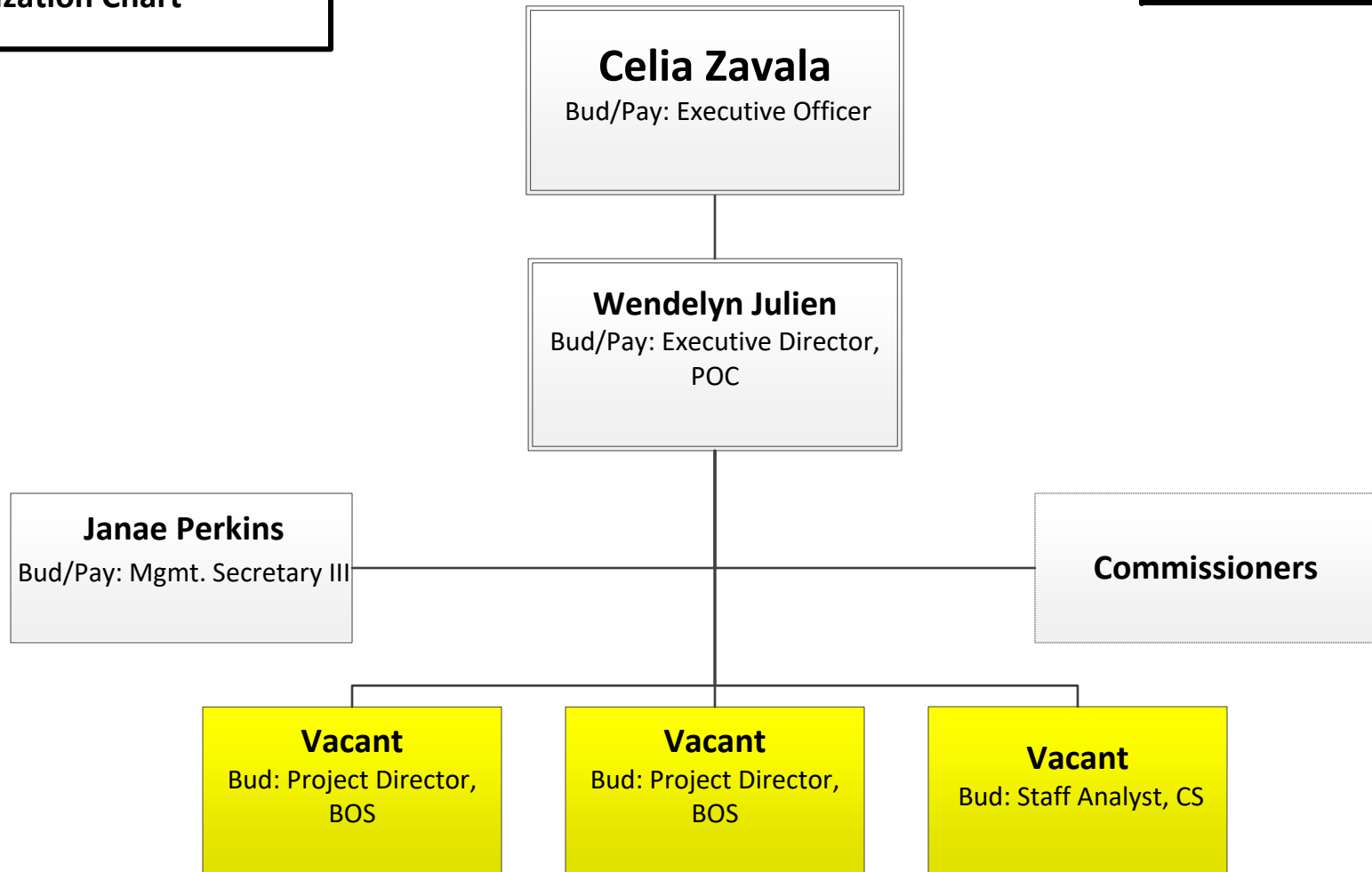
Thank you for your attention to this matter. Should you have any questions, please contact me, or you may contact Hanna Cheru of my staff at (213) 893-2564.

CZ:wj

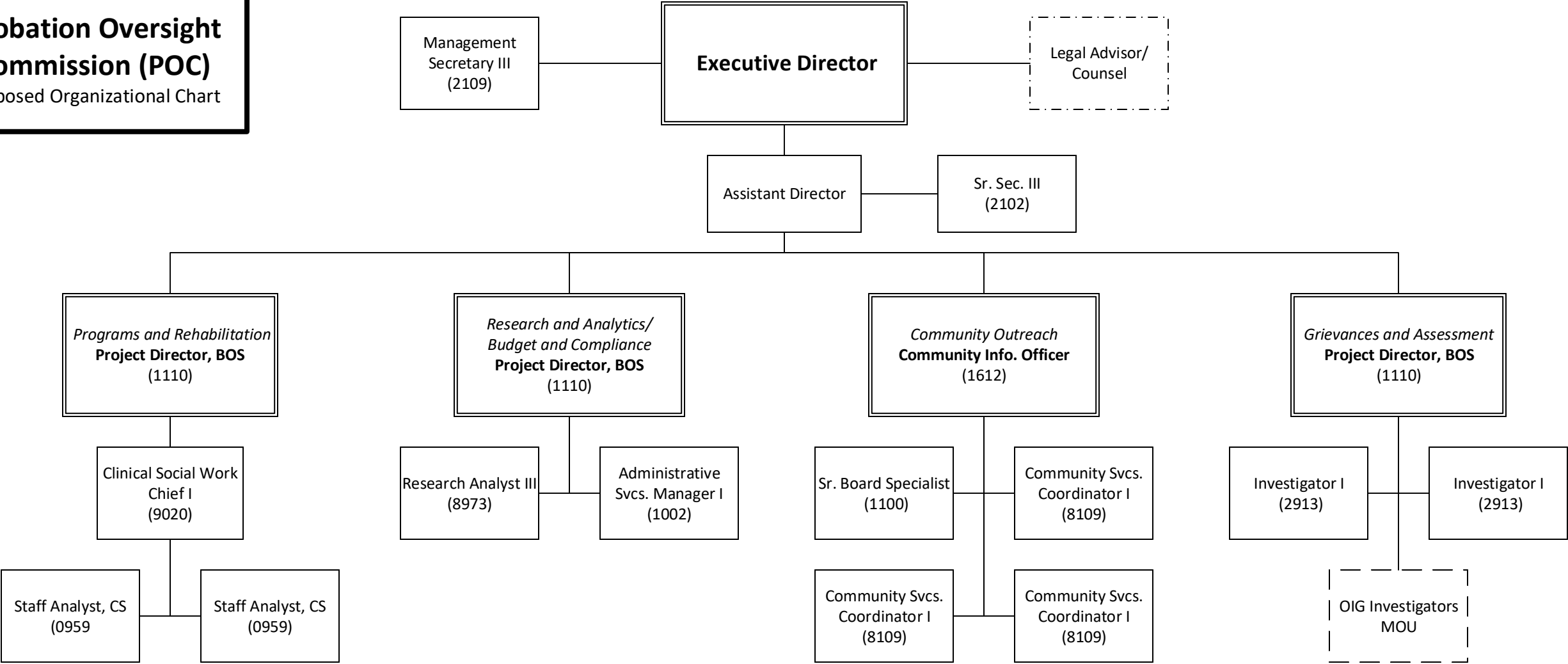
Attachments: POC Organizational Charts

**Probation Oversight Commission  
Organization Chart**

**Legend**  
Light Blue – Filled Differently  
Yellow – Vacant



**Probation Oversight  
Commission (POC)**  
Proposed Organizational Chart



**Total # of Budgeted Positions: 19**